



# TENANT APPLICATION

Incomplete Applications Will NOT be processed  
Applications are kept on file for a maximum of 6 months

Mendocino Coast  
Property Management, Inc.  
809 N Main St., Unit B  
Fort Bragg, CA 95437  
Business: (707) 964-7777  
Fax: (707) 962-1668  
Email: [rentals@mendocoastpm.com](mailto:rentals@mendocoastpm.com)  
Website: [www.mendocoastpm.com](http://www.mendocoastpm.com)  
DRE # 01970309

Rental Range: \_\_\_\_\_  
# Bedrooms: \_\_\_\_\_

**Must have 3 years rental references other than family:**

Applicant: \_\_\_\_\_

Current Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How long at this address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Manager/Owners Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

Previous Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

How long at this address: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_ Monthly Rent: \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Manager/Owners Name: \_\_\_\_\_ Phone#: \_\_\_\_\_

**Applicant Personal Information Required:**

Social Security/ITIN #: \_\_\_\_\_ Driver's License: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Car License#: \_\_\_\_\_ Year: \_\_\_\_\_ Make & Model: \_\_\_\_\_

**Names of All Proposed Additional Occupants and their Relationships to Applicant:**

\_\_\_\_\_ Date of Birth: \_\_\_\_\_ Relationship: \_\_\_\_\_

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**Animals:** Yes: \_\_\_ No: \_\_\_ Number: \_\_\_ Type(s): \_\_\_\_\_ Breed(s) \_\_\_\_\_

**Pet Screening required:** <https://mcpm.petscreening.com>

**Smoker:** Yes: \_\_\_ No: \_\_\_

**Employment information: PRESENT EMPLOYER:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

How Long: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Phone#: \_\_\_\_\_ Monthly Salary: \_\_\_\_\_

F/T or P/T Hours per week: \_\_\_\_\_ Job Title: \_\_\_\_\_

**PREVIOUS EMPLOYER:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

How Long: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Phone#: \_\_\_\_\_ Monthly Salary: \_\_\_\_\_

F/T or P/T Hours per week: \_\_\_\_\_ Job Title: \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION:**

Name, Address & Phone # of nearest relative not living with you: \_\_\_\_\_

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Have you ever filed for Bankruptcy? \_\_\_ Have you ever been given notice to vacate from any tenancy or had an eviction notice served on you? \_\_\_ Have you ever willfully & intentionally refused to pay rent when due? \_\_\_ Have you ever been convicted of a misdemeanor or felony other than a traffic or parking violation? \_\_\_ if yes, explain the situation below.

I state that the above information is true and correct. I authorize its verification and the obtaining of a credit & criminal report, and delivery of same to the property owners representative. I agree that the landlord or agent may terminate any agreement entered into in reliance on any misrepresentation made above.

Tenant acknowledges that upon finding a rental they agree to a \$40.00 nonrefundable fee to cover the cost of verification of the applicant and obtaining credit/criminal report.

Signature of Applicant: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_